

**GOVERNMENT OF ODISHA**



## **WATER RESOURCES DEPARTMENT**

**BID DOCUMENT FOR HIRING OF  
DIESEL DRIVEN VEHICLE (BOLERO)  
FOR OFFICE OF THE EXECUTIVE  
ENGINEER POTTERU IRRIGATION  
DIVISION, BALIMELA FOR THE PERIOD  
FROM 01.04.2017 TO 31.03.2018.**

**COST OF BID DOCUMENT= RS 100.00+5% VAT=RS 105.00/EACH SET**

**EXECUTIVE ENGINEER,  
POTTERU IRRIGATION DIVISION DIVISION,  
BALIMELA**



Office of the Executive Engineer,  
Potteru Irrigation Division, Balimela  
At/Po-Balimela, Dist : Malkangiri. (Odisha).

**QUOTATION CALL NOTICE NO.-01/2017-18**

Sealed quotations are invited from interested reputed Travel Agencies/ Tour operators or Private individuals for providing one number of diesel driven vehicle (Bolero) having sitting capacity not more than ten including driver, which shall confirm to the Terms & Conditions (Annexure-I) for the official use in the Office of the Executive Engineer, Potteru Irrigation Division, Balimela on monthly rent basis for the period from 01.04.2017 to 31.03.2018.

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs5000/- shall be deposited by the intending bidders in shape of Account payee Bank Draft drawn in favour of the " Executive Engineer, P.I. Division, Balimela" and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to the unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 12 kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration No., mileage (kms covered per litre) and name of the driver with driving license No. and period of validity should be specifically provided in the general bid information to be furnished with the quotation/ Tender (Annexure-II).
8. The quotation completed in all respects along with the related documents /bid security should reach to the undersigned on or before 22.03.2017 by 11.00 A.M and shall be opened on the same day at 11.30 A.M. in presence of the bidders or their authorised representatives.

9. The application form of quotation/ tender containing general bid information & terms and conditions for hiring of vehicles etc. will be available with the Office of The Executive Engineer, Potteru Irrigation Division, Balimela, Dist: Malkangiri on payment of Rs 105/- in shape of cash from dtd. 14.03.2017 to dtd. 21.03.2017 during working hours only or can be downloaded from the web site of Govt. Of Odisha <http://www.odisha.gov.nic.in>. from dtd. 14.03.2017(10.00 A.M) to dtd. 21.03.2017 (5.00P.M) . In case the application form is downloaded from Govt. website, the applicant shall furnish a demand draft in favour of the “ Executive Engineer, P.I. Division, Balimela” for an amount of Rs 105/- (Rupees one hundred five ) only along with bid security and other related documents.
10. If the office happens to be closed on the last date of sale/ receipt/ opening of the tender as specified, the tender will be sold/received/ opened on the next working day at the same time and venue.

The authority reserves the right to reject and accept any or all the quotations / tenders without assigning any reason thereof.

Executive Engineer,  
Potteru Irrigation Division,  
Balimela.

## **TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during the period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid contract carriage Permit, proof of up to date tax payment etc. and D.L of the driver available at all the times. The Department/ Office, hiring the vehicle, shall not be responsible for any damage/loss caused to the hired vehicle or loss of life / injury made to any person or damages to any property on account of use of the hired vehicle any manner whatsoever. The owner of the vehicle shall be responsible for all such litigation.
2. The hire charge to be paid on monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & different coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicle shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel if any ( as per actual) and lubricants ( as per Govt. Norms ) of selected bidder will be paid in every succeeding months as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to draw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

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