

- NOTICE INVITING TENDER -

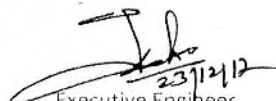
Sealed tenders (Wax/PVC packing tape) are invited by the Executive Engineer, Anandapur Barrage Division, Salapada for engagement of 05(Five) nos Data Entry Operators in Anandapur Barrage Project, Salapada from the registered, experienced & eligible and Competent Manpower Service Providers for its day to day office works. The detailed information relating to this Tender has been given in the tender document which can be downloaded from the website:- <http://www.orissa.gov.in> under Advertisement section. The last date and time for submission of Tender is 10.01.2018 by 4 P.M. The tendering Manpower Service Provider should fulfill the following technical specifications:

1. Bidder should have at least three years of experience in the field of providing manpower services to Central or state Govt. Department, PSU, Banks etc. A copy of such experience certificate should be enclosed along with Qualifying Bid/ Technical Bid attested by an officer not below the rank of class-I or equivalent officer.
2. Bidder should have the Registered Office in Odisha.
3. The manpower Company/Firm/Agency should be registered with the appropriate registration authority;
4. The Company/Firm/Agency should have its own Bank Account.
5. The Manpower Company/Firm/Agency must have an annual average turnover of Rs 5,00,000 during the last three financial years.
6. The Man power Company/ Firm / Agency should be registered with Income Tax departments;
7. The Company/Firm/Agency should be registered with appropriate authorities under Employees Provident Fund and Employees State Insurance Acts.
8. Bidder should have valid PAN card and GST Number.
9. The Bidder should have a valid Labour License.
10. The Bidder must have executed contracts of similar nature with the average minimum value of Rs 5,00,000 during the preceding three years.

(Copies of the certificates in support of documentary evidence attested by an officer not below the rank of Class-1 or equivalent are to be submitted against all the above requirements)

General Conditions:

1. Blank Tender forms can be downloaded from website <http://www.orissa.gov.in> under Advertisement section
2. Cost of tender form: Rs 4000/- (Rs. Five thousand only) (Non Refundable and Non Transferable). DD (valid for one month from the date of opening of tender) from any nationalized / scheduled Bank of Rs 4000/- in favour of F.A & C.A.O, Anandapur Barrage Project, Salapada payable at SBI, Anandapur (IFSC code SBIN0001086) is to be submitted at the time of submission of tender form along with EMD. Tender submitted without cost of tender form & EMD will be rejected.
3. Last Date and time of deposit of tender forms : 10/01/2018 up to 16:00 Hrs (4 P.M.)
4. Date and time for opening of Qualifying Bid / Technical Bid : 11/01/2018 at 11:30 Hrs
5. Date and time for opening of financial Bid : 12/01/2018 at 11.30Hrs.
6. Place of opening of Bids : Office Chamber of Executive Engineer, Anandapur Barrage Division, Salapada, Anandapur, keonjhar, Odisha.
7. Tender forms shall be sent/deposited in the office of Office Chamber of Executive Engineer, Anandapur Barrage Division, Salapada, Anandapur, keonjhar, Odisha within the due date and stipulated time. Tender inviting authority will not be responsible for any postal delay.
8. Earnest Money (Bid Security) Deposit of Rs 6000/- (Rs. Six thousand Only) shall be in shape of National Savings Certificate/ Post Office Savings Bank Account/ Post office Time Deposit account/ Kissan Vikas Patra/ Term Deposit Receipt of Schedule Bank payable at SBI, Anandapur only duly pledged in favour of Executive Engineer, Anandapur Barrage Division, Salapada and in no other form.
9. The Executive Engineer reserves the right to reject any or all tenders without assigning any reasons.
10. The Bidder is expected to examine all instructions, forms, specifications, terms and conditions in the Bid Documents. Failure to furnish all information and documents required as per the Bid Documents or submission of bids not substantially responsive to the Bid Documents in every respect will be at the Bidder's risk and shall result in rejection of the bid.


Executive Engineer,
Anandapur Barrage Division
Salapada
23/12/17